Bring Your Own Device
Participation Agreement

Parents wishing to participate in the Bring Your Own Device (BYOD) Laptop program should read and understand this document and the Benowa State High School ICT Policy, Mobile and Electronic Device Policy and Responsible Behaviour Plan (found on the Benowa State High School website) before signing the BYOD Laptop Student Participation Form.

All Devices must meet the BYOD Minimum Requirements; devices that do not meet the requirements will not be connected to Benowa State High School resources.

Minimum Hardware Requirements	
Platform	Laptop PC or MAC
Screen Size	11" Screen or Above
Processor	Intel Pentium Silver or Higher
RAM	4GB min - 8GB recommended
Hard Drive	128GB min or above
Operating Systems	Windows 10 Mac OSX Mojave or Higher **Not Supported** (iOS, Android, Chrome OS or Linux)
Wireless	Capable of 5ghz
Features	Keyboard, USB Port, Headphone port
Battery Life	5 hour+ and above

Minimum Software Requirements	
Antivirus	An up to date version of a trusted Antivirus Software Suite
PDF Viewer	Adobe Acrobat Reader
Plugins	Java, Adobe Flash Player
Internet Browser	e.g. Internet Explorer, Microsoft Edge, Google Chrome, Firefox, Safari

Student Resource Scheme

It is a requirement of the BYOD program that payments toward the Student Resource Scheme are paid as per the Benowa State High School payment calendar. If payments fall into arrears, Benowa State High School may restrict access to software and resources until you are financial.

Lost / Stolen and Damaged Laptops

Students are responsible for ensuring laptops are secure at all times, it is recommended that students do not leave their devices unattended in public places. Benowa State High School is not responsible for any damage to student devices and will not be accountable for any lost or stolen student devices or property.

Insurance (Own Insurance Policy)

When purchasing your laptop please look at options to purchase accidental damage protection (ADP) for your device. ADP covers your device with accidental damage on and off the school campus. Fire, theft and acts of God are usually not covered under these programs and we request you to include it in your personal or home insurance. The insurance can be purchased with your computer vendor or any insurance company. All insurance claims must be settled between you and the insurance company.

Statistically, 60% of repairs at Benowa State High School are considered non-warranty. e.g. repairing a cracked screen from a drop. Purchasing insurance for your BYOD is a personal choice.

Warranty

It is recommended that your device is covered by an extended warranty, statistically a computer will require, on average, 2.5 repairs during its 3-year life cycle.

Administrative Account

All students are required to have Administrative Access to their BYOD device to allow connection and installation of Benowa State High School resources.

Wireless Networking

Benowa State High School uses the 5Ghz wireless band as it provides a more stable connection and less interference. All BYOD Devices must be capable of connecting to a 5Ghz Wireless Network. Benowa State High School will be unable to connect devices that do not support 5Ghz. If you are unsure, consult the manufacturers website. (Some lower cost laptops do not support 5Ghz Wireless.)

Battery Life / Charging of devices

Students will be expected to bring a fully charged BYOD to school each day. It is recommended that when purchasing a device that battery life is taken into consideration. Check device specifications for battery life reference or consult your technical support. Please note there are a limited number of power points installed in classrooms.

Case / Carry Bag

A strong carry case is recommended to protect your device from accidental damage like drops. It is expected that all students will use a bag or case designed to hold a laptop with adequate padding when moving around Benowa State High School.

Repairs and Maintenance

All maintenance for the laptop, operating system, software and/or apps purchased by the family are the responsibility of the family. Families should ensure quick maintenance turnaround for student devices. A limited number of loan laptops may be available from the I.T. office for use while repairs are occurring; this must be pre-arranged with Benowa State High School's I.T. Department.

Backing Up

Technology devices can fail, be lost or stolen so it is extremely important that students backup their important files to an external device such as a USB Memory Stick or External Hard Drive.

Benowa State High School Technical Support

Benowa State High School provides minimal I.T. Support for BYOD devices. If you run into a problem, students are advised to see the Benowa State High School I.T. staff who will attempt to diagnose the fault. If the problem is not able to be resolved by Benowa State High School I.T. staff they may recommend a course of action for repair (eg. Re-install windows, warranty claim, insurance claim etc.)

Internet Access

Benowa State High School provides secured filtered access to the internet via its high speed wireless network. Student access to the internet is governed by the Benowa State High School's ICT Policy and Responsible Behaviour Plan. Benowa State High School reminds the Parent/Carer of their obligations under this agreement.
3/4G ability e.g. USB Dongles, should be disabled or not brought to school as this function when activated allows students to bypass the EQ internet security filters. Benowa State High School will take no responsibility for the content accessed by students using 3/4G facility on their personally owned devices.

Mobile Device Management

Benowa State High School enrols all BYOD devices in the Benowa State High School's Mobile Device Management system to enable remote installation of Benowa State High School resources.

Digital Textbooks

A digital copy of the Benowa State High School textbooks will be loaded onto BYOD devices where families have joined the Benowa State High School Student Resource Scheme.
Textbooks must not be copied or transferred, for any reason at all, without prior written consent from Benowa State High School. Unauthorised use may breach copyright laws and the Parent/Carer may be held liable for any damages incurred.

Benowa State High School Software

Some subjects require the use of subject specific software, all of which have different licencing arrangements. Where required Benowa State High School may load subject specific software where student licences are available. Licencing arrangements for subject specific software will be managed by the Benowa State High School I.T. Department and relevant Head of Department. Microsoft Office is included under this arrangement. Specialist software loaded by Benowa State High School must not be copied or transferred, for any reason at all, without prior written consent from the Benowa State High School. Unauthorised use may breach copyright laws and the Parent/Carer may be held liable for any damages incurred.

Device Monitoring

When connected to Benowa State High School's network all data transmissions sent and received are monitored and logged by the Department of Education. This includes but is not limited to internet history and email transmissions. Benowa State High School may install monitoring software on BYOD laptops. This software is only active while onsite at Benowa State High School and will monitor and log information such as current open applications.

Content on Devices

The Parent/Carer must ensure that all content on the BYOD laptop is licensed, legally obtained and meeting the guidelines outlined in the Benowa State High School's ICT Policy and Responsible Behaviour Plan. (Located on the Benowa State High School website)

Benowa State High School reserves the right to audit BYOD laptops and remove content from devices that has not been legally obtained or does not meet the Benowa State High School's ICT Policy or Responsible Behaviour Plan.

This form must be completed for all students who bring their own laptop to school. A new BYOD form is required to be completed every year that a student is classified as BYOD.						
Student Details						
Year Level	☐ Year 7	☐ Year 8	☐ Year 9	☐ Year 10	☐ Year 11	☐ Year 12
Last Name						
First Name						
Minimum BYOD Requirements						
Processor: Intel Pentium Silver or Higher			**Battery**: 5h Capacity			
RAM: 4GB or RAM			**Screen Size:** 11" and above			
Hard Drive: Minimum 128Gb			**Wireless**: 5Ghz			
OS: Windows 10 or MAC OSX Mojave or Higher			**Level of Access**: Administrative Access			
Conditions of Acceptance						
☐	I confirm that my child owns this device and the device meets the minimum requirements and acknowledge that Benowa State High School is unable to connect devices that do not meet the minimum requirements					
☐	I confirm that my child's device supports 5Ghz Wi-Fi					
☐	I have read and understood the Benowa State High School BYOD guidelines (and supporting documents) and agree to abide by them. I am aware that I must not fall into arrears with the Student Resource Scheme or access to digital resources will be limited					
☐	I authorise the Benowa State High School I.T. Support Staff to install software on the device.					
Parent/Carer Acceptance						
Name:						
Signature:			Date:			