

# VET Appeals Form

## Benowa State High School – 30051

By completing this form you are requesting to appeal a judgment made against you.

This form serves to begin the appeal process in relation to a judgment that has been made against you. This form must be lodged to the **Head of Department – Senior Schooling** within 7 days of you receiving a judgement.

A written response will be issued to you within 21 days.

<b>Name</b>			
<b>Email Address</b>			
<b>Contact Number</b>			
<b>Please provide details of your reason/s for an appeal</b>			
<b>Signature</b>			<b>Date</b>



**Office Use Only**

<b>Received By</b>		<b>Appeal Number</b>	
<b>Date</b>		<b>Follow up Date</b>	
<b>Action Taken</b>			
<b>Possible Improvement based on reasons for appeal</b>			



## Benowa State High School – 30051

By completing this form you are lodging a formal complaint.

This form must be lodged to the **Head of Department – Senior Schooling**. Where the complaint is in relation to the Head of Department – Senior Schooling, the form must be lodged with the **Director of Studies**.

You will receive an email acknowledgement on receipt of this complaint from either the Head of Department – Senior Schooling or Director of Studies.

<b>Name</b>			
<b>Email Address</b>			
<b>Contact Number</b>			
<b>Please provide details of your concern – provide as much detail as possible</b>			
<b>Signature</b>			<b>Date</b>



**Office Use Only**

<b>Received By</b>		<b>Appeal Number</b>	
<b>Date</b>		<b>Follow up Date</b>	
<b>Action Taken</b>			
<b>Possible Improvement based on reasons for appeal</b>			

